

Developed in partnership with British Equestrian Federation



# 1st4sport Level 3 Certificate in Equestrian Coaching (General Riding)

Qualification Specification



## About Us

Welcome to 1st4sport, established in 2000, 1st4sport Qualifications are an industry specialist recognised awarding organisation regulated in England by the Office of the Qualifications and Examinations Regulator (Ofqual), in Wales by Qualifications Wales, and in Northern Ireland by the Council for the Curriculum, Examination and Assessment (CCEA) Regulation.

Serving the needs of the sport, physical activity and active leisure industry; our niche status is emphasised through our accomplished people, network of esteemed industry partnerships and our culture of excellence. We have an outstanding reputation; evidenced through the loyalty we receive from our trusted partners, recognised centres and most importantly our learners.

We have a proven track record; offering of valid, value-added, educational solutions and services and outstanding customer care. Our offer includes sector specific qualifications and pathways, and a range of relevant high-performing educational services; underpinned by leading digital solutions. The majority of these are developed and deployed in partnership with governing bodies of sport and other sector specific professional organisations. More than any other awarding organisation, our knowledge of the industry and our continuous cross-sector network enables us to understand the direction of our sector.

Our involvement in shaping our sector has been significant and we continue to be the awarding organisation that partner and representative organisations turn to for guidance on the direction of travel, as appropriate to the needs of our partners, centres, industry employers

**Our Mission:** To deliver excellent educational solutions and value-added services to sport, physical activity and the active leisure industry.

**Our Direction:** We aim to support the ongoing professionalisation of our industry; supporting employment, growth, sustainability and success. We embrace performance, participation and health agendas. Our objective is to continue to support our respected partners, providers and learners.

## Qualification Specification

Title:	1st4sport Level 3 Certificate in Equestrian Coaching (General Riding)
Qualification Overview:	Gives learners the knowledge and skills to deliver annual equestrian coaching programmes with a focus on general riding.
Qualification Code:	L3CECRGR
Qualification Regulation Number:	603/2443/0
Guided Learning Hours (GLH):	150
Total Qualification Time (TQT):	188
Credit Value (if applicable):	Not applicable
Operational Start Date:	01/10/2017
Qualification Review Date:	31/05/2025
Learner Registration Period:	3 years
Qualification Objective:	This qualification qualifies learners to plan, deliver and evaluate annual equestrian coaching programmes with a focus on general riding.
Qualification Purpose:	Prepare for employment in a specific occupational area.

### Who is this qualification for?

The qualification is designed for those who wish to become involved in equestrian as a head/programme coach, and to have responsibility for the ongoing development of participants. It is a qualification for those coaches who have already completed the Level 2 Certificate in Equestrian Coaching, or equivalent. It is directed at learners who have an interest in equestrian coaching.

### Qualification Progression

Learners could progress on to a higher level coaching qualification. The skills and knowledge developed through this qualification may also be used to progress to other industry-relevant qualifications in equestrian coaching, sports coaching, activity leadership, supporting PE in school sport or sports development.

This qualification may lead to paid or voluntary roles in equestrian coaching, either working independently or as part of a coaching team.

## Entry Requirements

Learners must be a minimum of 18 years old at registration and 18 years old at certification.

## Pre-requisite(s) or other entry requirements

The recognised centre is required to conduct an initial assessment of learners to ensure that pre-requisites to registration and certification and any barriers that may disadvantage a learner under the Equality Act 2010 are considered and outcomes recorded during the application process.

Prior to registration learners are required to:

- be accurately identified
- be at least 18 years of age
- be able to undertake this assessment in English or Welsh (if available)

## Assessment Methods

The assessment methods used in this qualification are:

- Coursework (in 6 of 6 mandatory units),
- Practical Demonstration/Assignment (in 6 of 6 mandatory units)

## Grading Methods

This qualification will be graded Pass / Fail.

## Qualification Structure

Learners must successfully complete all mandatory units to achieve this qualification.

### Mandatory Units

Unit ID	Unit Title	GLH
H/616/6055	Technical coaching requirements for general riding	90
M/616/4762	The role of the equestrian programme coach	12
F/616/4765	The role of skill development in equestrian coaching programmes	9
L/616/4767	Plan an equestrian coaching programme	9
Y/616/4769	Deliver an equestrian coaching programme	15
R/616/4771	Review an equestrian coaching programme	15

### Optional Units

There are no optional units in this qualification

### Pathway Units (where applicable)

There are no pathway units in this qualification

Unit Title	Technical coaching requirements for general riding
Unit Aim	This unit aims to develop the coach's knowledge of the technical coaching requirements for general riding.
Unique Unit Number	H/616/6055
Unit Assessment Method(s)	- Coursework - Practical Demonstration/Assignment
Assessment Specification	Learners are required to complete a series of assessed tasks within their learner portfolio. These are set by 1st4sport and assessed by their assessor.

**Learning Outcome: 1. be able to prepare participants for riding**

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
1.1 explain the key coaching points of general riding skills.	<ul style="list-style-type: none"> <li>- establish a position which positively influences the horse</li> <li>- improve balance, suppleness, security and straightness to maintain a riding position appropriate to the activity being coached</li> <li>- use single and double reins as appropriate</li> <li>- apply fluent, coordinated aids including leg, hand, seat, voice and weight</li> <li>- prepare for and make progressive and direct transitions and changes of direction</li> <li>- identify and correct own faults and problems in both horse/participant and find solutions that will lead to improvement</li> <li>- understand and establish the Scale(s) of Training (Rhythm-Suppleness-Contact-Impulsion-Straightness-Collection) relevant to the level of horse/participant</li> <li>- improve the horse's obedience and suppleness using appropriate exercises</li> <li>- develop work appropriate to horse/participant including lateral movements and turns that will benefit general riding performance</li> <li>- improve balance and security of position, suitable for sloping ground</li> <li>- deal with refusals or run-outs</li> </ul>	Mandatory content (cont.) <ul style="list-style-type: none"> <li>- recognise ground conditions and impact on riding position, horses' way of going, and influence on fences</li> <li>- develop ability in areas identified in both horse/participant and find solutions that will lead to improvement</li> <li>- use a secure, supple, balanced jumping position with a secure lower leg</li> <li>- apply effective aids and create fluency through the phases of the jump allowing the horse freedom over poles, fences, grids and courses upto 1m</li> <li>- achieve appropriate rhythm, speed and balance for a variety of fences appropriate to horse/participant upto 1m</li> <li>- further develop the horse e.g. via the use of training aids or appropriate exercises when ridden, on the lunge or loose</li> <li>- be aware of/access available training schemes offered by equestrian organisations</li> <li>- be aware of specialists in the equine field beneficial to horses' development, e.g. vets, farriers, physiotherapists, nutritionists</li> <li>- be directed towards the appropriate discipline/level of competition</li> </ul>
1.2 Apply the theoretical aspects of general riding	as above	There are no specific evidence requirements for this assessment criteria

<b>Unit Title</b>	The role of the equestrian programme coach
<b>Unit Aim</b>	This unit assesses a programme coach's understanding of their role and responsibilities and the roles of others, ensuring that their coaching is safe and inclusive.
<b>Unique Unit Number</b>	M/616/4762
<b>Unit Assessment Method(s)</b>	- Coursework - Practical Demonstration/Assignment
<b>Assessment Specification</b>	Learners are required to complete a series of assessed tasks within their learner portfolio. These are set by 1st4sport and assessed by their assessor.

### Learning Outcome: 1. understand the role of the equestrian programme coach

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
1.1 explain the role	<p>the role of the lead/head coach in the implementation and management of the equestrian coaching programme and sessions,</p> <ul style="list-style-type: none"> <li>strategies to manage others in the equestrian coaching environment</li> <li>how to promote, and coach within the boundaries of, equestrian code(s) of practice that impact on the coach and others</li> <li>how to promote the ethos of the participant-centred approach</li> <li>how to produce a coaching philosophy</li> <li>the importance of being a positive role model for participants and others</li> <li>the importance of operating within own level of competence and experience</li> <li>the importance of continued professional development for self and others</li> </ul>	There are no specific evidence requirements for this assessment criteria

### Learning Outcome: 2. understand the responsibilities of the equestrian programme coach

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:

<p>2.1 describe the responsibilities related to rules and regulations</p>	<p>the overarching legal and equine sport specific responsibilities of the role</p> <ul style="list-style-type: none"> <li>the impact of organisational procedures on coaching practice</li> <li>the rules and regulations of equestrian sport to enable the delivery of coaching programmes</li> <li>the role of officials in equestrian sport and the positive promotion of these</li> </ul>	<p>There are no specific evidence requirements for this assessment criteria</p>
<p>2.2 describe responsibilities related to duty of care</p>	<p>what constitutes acceptable relationships as a coach</p> <ul style="list-style-type: none"> <li>the guidelines for safeguarding and protecting the following participant groups, adherence to these and maintaining confidentiality: young people and children, including signs and symptoms of abuse adults at risk</li> <li>participants who share protected characteristics</li> <li>the importance of maintaining the confidentiality of participants' personal details</li> <li>how to utilise others to support participant development and welfare</li> <li>when to seek specialist advice from a competent person or agency on participants' needs and potential that cannot be met</li> </ul>	<p>There are no specific evidence requirements for this assessment criteria</p>
<p>2.3 describe responsibilities related to safe coaching practice</p>	<p>health and safety management, knowing how to:</p> <ul style="list-style-type: none"> <li>- prepare the environment</li> <li>- conduct a risk assessment</li> <li>- minimise risk</li> <li>- put contingency plans in place</li> </ul> <ul style="list-style-type: none"> <li>emergency procedures; knowing how to follow: correct procedures for dealing with accidents, emergencies and incidents correct procedures for reporting issues</li> <li>facility normal operating procedures (NOPs) and emergency operating procedures (EOPs)</li> <li>management of others to ensure safety is maintained</li> </ul>	<p>There are no specific evidence requirements for this assessment criteria</p>



<p>2.4 describe responsibilities related to inclusive coaching practice</p>	<p>how to ensure equestrian coaching practice is equitable</p> <ul style="list-style-type: none"> <li>• inclusive delivery of equestrian coaching programmes and activities and where to gain information on this</li> <li>• assessing individual participants' needs to ensure coaching is inclusive (disability/impairment)</li> <li>• how to recognise and address possible barriers to participant development; when to make reasonable adaptations to programme design, delivery methods and coaching styles</li> <li>• how to communicate with a variety of participant types: <ul style="list-style-type: none"> <li>- disabled and non-disabled people</li> <li>- children/youth/adults</li> </ul> </li> </ul> <p>those who share protected characteristics</p> <ul style="list-style-type: none"> <li>• recognising that different participants learn in different ways</li> <li>• how different backgrounds and stages of participant development can impact on</li> </ul> <p>age skill development emotional development</p>	<p>There are no specific evidence requirements for this assessment criteria</p>
<p>2.5 analyse the benefits of using others to support coaching programmes</p>	<p>how to operate within an equestrian coaching team</p> <ul style="list-style-type: none"> <li>• the breadth of roles in support of coaching, how to ensure positive relationships with, and the promotion of: <ul style="list-style-type: none"> <li>- equine sports officials</li> <li>- assistant coach</li> <li>- physiotherapist</li> <li>- nutritionist</li> <li>- psychologist</li> <li>- strength and conditioning specialist</li> <li>- physician</li> <li>- parents</li> <li>- club officials</li> <li>- administrators</li> <li>- grounds staff</li> <li>- facility staff</li> </ul> </li> <li>• how to share and agree roles and responsibilities of participants and others</li> </ul>	<p>There are no specific evidence requirements for this assessment criteria</p>

**Learning Outcome: 3. understand how to support participants' lifestyle through equestrian coaching programmes.**

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
3.1 identify factors contributing to participants' lifestyle	the role of the equestrian coach in encouraging the pursuit of a healthy lifestyle <ul style="list-style-type: none"> <li>• the lifestyle issues that may affect programme participants</li> </ul>	There are no specific evidence requirements for this assessment criteria
3.2 describe methods of maintaining the well-being of participants and others	<ul style="list-style-type: none"> <li>• how to encourage effective time management, supporting participants to plan and prioritise their own work and study commitments (eg training, competition, employment and academic studies)</li> <li>• the impact of participation in developing participants socially through improved confidence and self-esteem</li> <li>• the need for participants' to achieve a work-life balance</li> </ul>	There are no specific evidence requirements for this assessment criteria
3.3 explain the role of the coach in injury prevention and management	<ul style="list-style-type: none"> <li>• how to work with others to prevent injury</li> <li>• how to support participants in recovering from injury, possibly with the support of others</li> </ul>	There are no specific evidence requirements for this assessment criteria
3.4 explain the overarching principles of nutrition and hydration related to sports performance	<ul style="list-style-type: none"> <li>• understand the principles of good nutrition as it relates to equestrian sport performance</li> <li>• understand how best to achieve optimum nutrition and hydration levels before, during and after training and competition</li> </ul>	There are no specific evidence requirements for this assessment criteria
3.5 describe the principles of the use of drugs and supplements in sport, and medical considerations	<ul style="list-style-type: none"> <li>• how to access information and prohibiting and understanding and other</li> <li>• the ethical issues surrounding drug taking in equestrian sport</li> <li>• how to identify and access sources of information on, including the consequences within equestrian sport, of taking:                             <ul style="list-style-type: none"> <li>- prescription medicines</li> <li>- supplements</li> <li>- performance-enhancing drugs</li> <li>- illegal substances</li> </ul> </li> </ul>	There are no specific evidence requirements for this assessment criteria

<b>Unit Title</b>	The role of skill development in equestrian coaching programmes
<b>Unit Aim</b>	This unit assesses a programme coach's understanding of the impact of skill development on programme design for an annual, or periodised, coaching programme.
<b>Unique Unit Number</b>	F/616/4765
<b>Unit Assessment Method(s)</b>	- Coursework - Practical Demonstration/Assignment
<b>Assessment Specification</b>	Learners are required to complete a series of assessed tasks within their learner portfolio. These are set by 1st4sport and assessed by their assessor.

### Learning Outcome: 1. understand the physical requirements of equestrian sport

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
1.1 explain the fundamentals that underpin the technical, tactical and physical requirements of equestrian sport	<ul style="list-style-type: none"> <li>the technical and tactical requirements of equestrian sport</li> <li>the physical requirements of equestrian sport</li> </ul>	There are no specific evidence requirements for this assessment criteria
1.2 outline the physical capabilities required for equestrian sport	<ul style="list-style-type: none"> <li>the physical capabilities required for equestrian sport</li> <li>the skill-related aspects of equestrian sport in relation to physical fitness</li> <li>the concepts of physical conditioning, its role in training and how to apply them to participants, including:               <ul style="list-style-type: none"> <li>- aerobic endurance</li> <li>- muscular endurance</li> <li>- speed</li> <li>- flexibility</li> <li>- agility</li> <li>- strength</li> <li>- power</li> <li>- balance and coordination</li> <li>- core stability</li> <li>- functional strength</li> </ul> </li> </ul>	There are no specific evidence requirements for this assessment criteria

## Learning Outcome: 2. Understand the mental requirements of equestrian sport

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
2.1 describe the mental skills required in equestrian sport	<ul style="list-style-type: none"> <li>• the mental skills required for successful performance in equestrian sport including:                             <ul style="list-style-type: none"> <li>- confidence - mental toughness, self-confidence, belief</li> <li>- concentration - ability to maintain focus, intentional control</li> <li>- motivation - intention and desire to be effective/succeed</li> <li>- emotional control - ability to maintain emotional control regardless of distraction</li> <li>- cohesion - commitment/ability to continue working to agreed goals</li> <li>- growth mindset - self-motivated learner</li> <li>- psychosocial characteristics of developing excellence (PCDE) skills</li> <li>- resilience                                     <ul style="list-style-type: none"> <li>• the different stages of cognitive, emotional and social development</li> </ul> </li> </ul> </li> </ul>	There are no specific evidence requirements for this assessment criteria
2.2 illustrate how a coach can contribute to the development of participants' mental skills	<ul style="list-style-type: none"> <li>• how to develop participants' mental skills in equestrian sport including:                             <ul style="list-style-type: none"> <li>- confidence - mental toughness, self-confidence, belief</li> <li>- concentration - ability to maintain focus, intentional control</li> <li>- motivation - intention and desire to be effective/succeed</li> <li>- emotional control - ability to maintain emotional control regardless of distraction</li> <li>- cohesion - commitment/ability to continue working to agreed goals</li> <li>- growth mindset - self-motivated learner</li> <li>- psychosocial characteristics of developing excellence (PCDE) skills</li> <li>- resilience</li> </ul> </li> </ul>	There are no specific evidence requirements for this assessment criteria

**Learning Outcome: 3. understand the application of skill development within an equestrian coaching programme.**

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
3.1 illustrate the key factors of skill development	<ul style="list-style-type: none"> <li>• the concepts of: skill coordination motor skill learning skill acquisition skill retention skill transfer</li> </ul>	There are no specific evidence requirements for this assessment criteria
3.2 illustrate the principal methodologies of skill development	<ul style="list-style-type: none"> <li>• the delivery style - pedagogy vs andragogy</li> <li>• the range skill development delivery methods: whole practice part instruction whole-part-whole instruction shaping chaining                             <ul style="list-style-type: none"> <li>• the range of skill development coaching activities: - drills based - scenario based - small sided games - adapted games (rule changes/restrictions) - full games - differentiation (adaptations and progressions)                                     <ul style="list-style-type: none"> <li>• the range of coaching methods for skill development: facilitation instruction demonstration question and answer</li> </ul> </li> </ul> </li> </ul>	There are no specific evidence requirements for this assessment criteria
3.3 critically analyse how coaching behaviours impact on participant skill development	<ul style="list-style-type: none"> <li>• how participants' learning preferences and the use of coaching style impact on skill development</li> <li>• how different backgrounds and stages of participant development can impact on skill development</li> </ul>	There are no specific evidence requirements for this assessment criteria

Unit Title	Plan an equestrian coaching programme
Unit Aim	This unit assesses a coach's ability to plan an annual, or periodised, equestrian coaching programme to meet the needs of riders. The coaching programme will cover a prolonged period of time such as a year or a season and will develop riders' performance within equestrian sport.
Unique Unit Number	L/616/4767
Unit Assessment Method(s)	<ul style="list-style-type: none"> <li>- Coursework</li> <li>- Practical Demonstration/Assignment</li> </ul>
Assessment Specification	<p>Learners are required to: (i) profile the performance of a minimum of one rider (ii) design and plan a comprehensive equestrian coaching programme for a minimum of one rider, which should be based on the outcome of the performance profile. (iii) produce a detailed plan of an equestrian coaching programme (macrocycle) and discrete cycle or phase (mesocycle and microcycles - minimum 8 weeks in total) associated with an aspect of the equestrian coaching programme (iv) produce a minimum specified number of coaching session plans within the discrete cycle or phase (minimum 8 sessions) associated with an aspect of the equestrian coaching programme (v) produce an evaluation schedule for the equestrian coaching programme.</p>

**Learning Outcome: 1. understand the process of planning equestrian coaching programmes.**

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
1.1 explain the strategic overview of the coaching programme.	<ul style="list-style-type: none"> <li>• identify and define the overall aims of the equestrian coaching programme</li> <li>• measure the outcomes of the equestrian coaching programme</li> </ul>	There are no specific evidence requirements for this assessment criteria
1.2 explain the units and phases of a coaching programme	<ul style="list-style-type: none"> <li>• identify the units of a coaching programme (periodisation):                             <ul style="list-style-type: none"> <li>- macrocycle</li> <li>- mesocycle</li> <li>- microcycle                                     <ul style="list-style-type: none"> <li>• describe the different phases within a coaching programme (periodisation):</li> </ul> </li> <li>- preparation phase (general and specific)</li> <li>- competition phase</li> <li>- transition phase (active rest)                                     <ul style="list-style-type: none"> <li>• incorporate the principles and processes, in the context of equestrian sport, involved in planning a coaching programme</li> </ul> </li> </ul> </li> </ul>	There are no specific evidence requirements for this assessment criteria
1.3 explain the factors to consider when developing a coaching programme	<ul style="list-style-type: none"> <li>• identify the demands of equestrian sport to inform the programme design</li> <li>• identify and analyse evidence and sources of information that need to be collated to design the coaching programme</li> <li>• plan the focus and priority of each phase of the coaching programme</li> <li>• identify appropriate recovery activities and strategies within seasonal, weekly training cycles and annual coaching programmes</li> <li>• integrate all training, competition/recreational and recovery activities effectively to ensure optimal training and performance programmes</li> <li>• integrate skill acquisition effectively into the rest of the programme (ie constraint-led coaching)</li> </ul>	There are no specific evidence requirements for this assessment criteria

**Learning Outcome: 2. analyse participants' performance and stage of development to set equestrian coaching programme goals.**

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
2.1 identify participants' stages of development and how this will determine the coaching programme	<ul style="list-style-type: none"> <li>explain how the equestrian coaching programme, session content and coaching environment is influenced by:                             <ul style="list-style-type: none"> <li>- participants' age</li> <li>- participants' stage of development</li> <li>- participants' physical readiness to participate</li> <li>- competition</li> </ul> </li> </ul>	There are no specific evidence requirements for this assessment criteria
2.2 justify specific physical testing protocols and recording methods for the coaching programme	<ul style="list-style-type: none"> <li>assess the risks involved in testing</li> <li>monitor and refine the analysis at regular intervals throughout the coaching programme</li> <li>types of analysis, recording methodology and technology used</li> </ul>	There are no specific evidence requirements for this assessment criteria
2.3 perform physical tests to establish current performance levels	<ul style="list-style-type: none"> <li>analyse participants' current and desired levels of performance, including technical and tactical ability and physical conditioning</li> <li>integrate performance analysis effectively into the programme</li> <li>manage the risks involved in testing</li> </ul>	There are no specific evidence requirements for this assessment criteria
2.4 review methods and sources of information available to design a coaching programme	<ul style="list-style-type: none"> <li>evaluate valid sources of information to take forward to the programme planning stage</li> </ul>	There are no specific evidence requirements for this assessment criteria

**Learning Outcome: 3. be able to design equestrian coaching programmes to meet participants' needs.**

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:



<p>3.1 identify the overall aims of the coaching programme</p>	<ul style="list-style-type: none"> <li>• identify the technical and tactical requirements of equestrian sport</li> <li>• categorise:             <ul style="list-style-type: none"> <li>- participant types</li> <li>- participant aims and aspirations                 <ul style="list-style-type: none"> <li>• review analysis of participants':</li> </ul> </li> <li>- level of development</li> <li>- actual and potential performance levels</li> <li>- level of motivation</li> </ul> </li> </ul> <p>and explain the importance of these when planning a coaching programme</p> <ul style="list-style-type: none"> <li>• design and initially agree coaching programme aims for, and with, participants to include:             <ul style="list-style-type: none"> <li>- physical skill development</li> <li>- mental skill development</li> <li>- technical and tactical skill development                 <ul style="list-style-type: none"> <li>• set out and agree coaching programme goals with participants and others</li> </ul> </li> </ul> </li> </ul>	<p>There are no specific evidence requirements for this assessment criteria</p>
<p>3.2 identify the focus and priority of each stage of the coaching programme</p>	<ul style="list-style-type: none"> <li>• plan the programme in relation to:             <ul style="list-style-type: none"> <li>- recreation</li> <li>- competition</li> <li>- training cycles</li> <li>- level of participation (recreational, competitive league etc)                 <ul style="list-style-type: none"> <li>• design and agree the goals for the (periodisation) cycles of the programme for participants</li> <li>• explain to others their roles and responsibilities</li> </ul> </li> </ul> </li> </ul>	<p>There are no specific evidence requirements for this assessment criteria</p>
<p>3.3 plan the coaching programme to meet participants' needs</p>	<ul style="list-style-type: none"> <li>• select and plan equestrian coaching activities and resources that facilitate the achievement of coaching programme goals and enhance participant development:             <ul style="list-style-type: none"> <li>- skill acquisition</li> <li>- physical conditioning</li> <li>- mental skills                 <ul style="list-style-type: none"> <li>• explain methods of enhancing and maintaining performance</li> <li>• prepare participants for competition</li> <li>• justify and apply the units of physical conditioning in the programme</li> </ul> </li> </ul> </li> </ul>	<p>There are no specific evidence requirements for this assessment criteria</p>
<p>3.4 plan the resources required for the coaching programme</p>	<ul style="list-style-type: none"> <li>• ensure the required resources and facilities are available to participants and others involved in the programme and in line with good practice in equestrian sport</li> <li>• assess and manage the risks involved</li> </ul>	<p>There are no specific evidence requirements for this assessment criteria</p>

3.5 justify how and when to evaluate the programme	<ul style="list-style-type: none"> <li>• identify when to regularly review and evaluate participants' progress throughout the coaching programme</li> <li>• plan a schedule for the evaluation of the coaching programme, and share with participants and others</li> </ul>	There are no specific evidence requirements for this assessment criteria
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<b>Unit Title</b>	Deliver an equestrian coaching programme
<b>Unit Aim</b>	This unit assesses the coach's ability to implement and deliver a sport-specific coaching programme, overseeing other coaching staff, where appropriate. The coaching programme must be progressive in nature and meet the needs of the riders.
<b>Unique Unit Number</b>	Y/616/4769
<b>Unit Assessment Method(s)</b>	<ul style="list-style-type: none"> <li>- Coursework</li> <li>- Practical Demonstration/Assignment</li> </ul>
<b>Assessment Specification</b>	Learners are required to: (i) evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course) (ii) be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to riders. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.

<b>Learning Outcome: 1. manage the implementation of the equestrian coaching programme</b>		
<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:

<p>1.1 agree roles and responsibilities of participants and others involved in the programme</p>	<ul style="list-style-type: none"> <li>• communicate information about the equestrian coaching programme to participants and others</li> <li>• provide information to participants</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>1.2 lead the implementation of the coaching programme including:</p> <ul style="list-style-type: none"> <li>• skill acquisition</li> <li>• physical conditioning</li> <li>• mental skill development</li> <li>• holistic programme development.</li> </ul>	<ul style="list-style-type: none"> <li>• implement an equestrian coaching programme that incorporates the technical and tactical requirements of the sport</li> <li>• directly coach participants with a periodised programme: macro (annual) planning mesocycle microcycle</li> <li>• use the principles of skill development in their coaching</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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**Learning Outcome: 2. deliver the equestrian coaching programme.**

Assessment Criteria	Mandatory Delivery Content	Evidence Requirements
The learner can:	The learner will develop an understanding of:	The learner is required to complete:

<p>2.1 create and maintain an effective learning environment/culture</p>	<ul style="list-style-type: none"> <li>• identify the key aspects of an effective equestrian coaching environment</li> <li>• clarify aims and objectives of sessions, set SMART/tangible goals and agree these with participants</li> <li>• implement good practice principles of starting and ending coaching sessions for physical and mental preparation - delivering warm-ups and cool-downs</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>2.2 demonstrate a variety of coaching techniques, adapting coaching and leadership styles to meet the needs of participants and others</p>	<ul style="list-style-type: none"> <li>• utilise a variety of communication methods with participants and others</li> <li>• utilise listening skills</li> <li>• lead participants and other staff in an effective and appropriate manner</li> <li>• adopt coaching techniques relevant to participants' needs</li> <li>• deliver a balance of facilitation, instruction and demonstration</li> <li>• ensure there is a balance of activities in the sessions</li> <li>• adapt their coaching and style of leadership to meet the needs and varied learning styles of participants and others</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>2.3 maintain participant engagement in sessions</p>	<ul style="list-style-type: none"> <li>• encourage and empower participants</li> <li>• incorporate a variety of coaching styles into delivery</li> <li>• maintain regular communication with participants and others</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>2.4 manage the behaviour of participants and others in sessions</p>	<ul style="list-style-type: none"> <li>• manipulate the rules and regulations of equestrian sport to enable the delivery of coaching sessions</li> <li>• set and enforce ground rules for behaviour within sessions</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>2.5 manage risk and maintain a safe coaching environment.</p>	<ul style="list-style-type: none"> <li>• manage risk, and monitor participants and others according to the health and safety requirements of the equestrian coaching programme</li> <li>• organise the setting up, taking down and managing of equipment required for equestrian coaching sessions</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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**Learning Outcome: 3. develop participant performance during the equestrian coaching programme**

Assessment Criteria	Mandatory Delivery Content	Evidence Requirements
The learner can:	The learner will develop an understanding of:	The learner is required to complete:

<p>3.1 deliver technical and tactical requirements of equine sport in sessions</p>	<ul style="list-style-type: none"> <li>• identify the technical and tactical requirements of equine sport</li> <li>• provide technical and tactical demonstrations and explanations that are correct</li> <li>• apply appropriate communication methods in the provision of technical guidance</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>3.2 manage the implementation in sessions of skill acquisition, physical conditioning and mental skills development</p>	<ul style="list-style-type: none"> <li>• directly coach participants in skill acquisition, physical conditioning and mental skills development</li> <li>• provide support and feedback to others involved in coaching participants in skill acquisition, physical conditioning and mental skills development</li> <li>• monitor and refine the skill acquisition units of the coaching programme, including:             <ul style="list-style-type: none"> <li>- skill coordination</li> <li>- motor skill</li> <li>- learning</li> <li>- skill acquisition</li> <li>- skill retention</li> <li>- skill transfer</li> </ul> </li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>3.3 observe, analyse, intervene and provide ongoing feedback to participants to improve performance within sessions</p>	<ul style="list-style-type: none"> <li>• observe participants' performance</li> <li>• analyse participants' performance and current skill level</li> <li>• provide constructive feedback to participants</li> <li>• offer information to participants after coaching sessions and different stages of the programme.</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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**Learning Outcome: 4. Monitor participant development during the equestrian coaching programme**

<b>Assessment Criteria</b>	<b>Mandatory Delivery Content</b>	<b>Evidence Requirements</b>
The learner can:	The learner will develop an understanding of:	The learner is required to complete:

<p>4.1 review and evaluate progress with participant and others at agreed points during the coaching programme</p>	<ul style="list-style-type: none"> <li>• develop methods for evaluating performance that are safe, valid and reliable</li> <li>• continually monitor and review the coaching programme at intervals required by the sport</li> <li>• work with participants to regularly evaluate and review progress throughout the coaching programme, developing action plans when required</li> <li>• provide support and feedback to others involved in the coaching programme</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>4.2 adapt coaching programme goals for participants based on:</p> <ul style="list-style-type: none"> <li>• observation</li> <li>• feedback</li> <li>• progress</li> <li>• circumstances</li> </ul>	<ul style="list-style-type: none"> <li>• monitor and refine the programme as it develops, using contingency plans where appropriate</li> <li>• manage change effectively within the programme.</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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<p>4.3 modify the coaching programme to ensure sessions continually meet participants' needs and programme goals</p>	<ul style="list-style-type: none"> <li>• implement the principles of needs-led coaching, and understand how this can impact on coaching programme and session goals</li> <li>• modify the coaching programme to ensure sessions meet the programme goals</li> </ul>	<p>evidence the delivery of 8 (minimum) equestrian coaching sessions within the discrete cycle or phase within their normal coaching environment (off-course)</p> <ul style="list-style-type: none"> <li>• be observed by an appropriately qualified assessor delivering a minimum of two equestrian coaching sessions to participants. The assessor observation should be a minimum of 90 minutes; generally through the observation of two 45-minute sessions. Observed sessions may be taken from the planned sessions from the coaching programme. Observations will ideally take place within the coach's normal coaching environment, however simulation is acceptable with an appropriate rationale. Where observations are conducted in a simulated environment, these must be in addition to the 8 that must be delivered in the coach's normal coaching environment, although there is no need to create additional session plans for these.</li> </ul>
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Unit Title	Review an equestrian coaching programme
Unit Aim	This unit assesses the coach's ability to monitor, review and modify the coaching sessions, phases and overall coaching programme. Learners will also reflect on their own and others' coaching practice, identifying areas for development.
Unique Unit Number	R/616/4771
Unit Assessment Method(s)	<ul style="list-style-type: none"> <li>- Coursework</li> <li>- Practical Demonstration/Assignment</li> </ul>
Assessment Specification	Learners are required to: (i) evaluate all aspects of the coaching programme, cycles and delivered sessions (ii) evaluate coaching practice of self and others involved in the coaching programme and identify areas for development (iii) produce a personal development plan and review and update this at regular intervals.



## Learning Outcome: 1. evaluate the equestrian coaching programme

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
1.1 monitor, review and modify the coaching programme	<ul style="list-style-type: none"> <li>• work with participants to regularly review and evaluate their progress throughout the equestrian coaching programme</li> <li>• complete evaluations of individual equestrian coaching sessions and cycles</li> <li>• monitor and refine the coaching programme as it develops, using contingency plans where appropriate</li> <li>• manage change effectively within the programme</li> <li>• complete an evaluation of a complete coaching programme to include: analysis of performance evidence from the programme, cycles and sessions the short- and long- term effectiveness of physical and mental conditioning coaching contributions from others feedback from participants feedback from others</li> <li>• explain how the analysis of the evidence from the monitoring and review process informs the evaluation results</li> <li>• justify any modifications, made to the coaching programme</li> </ul>	There are no specific evidence requirements for this assessment criteria
1.2 evaluate the impact of self in the design, management and delivery of the coaching programme.	<ul style="list-style-type: none"> <li>• review and justify the methods selected and understand their importance and impact during the planning of the coaching programme</li> </ul>	There are no specific evidence requirements for this assessment criteria
1.3 evaluate the contributions of others involved in the coaching programme and identify development needs	<ul style="list-style-type: none"> <li>• promote a culture of continuing professional development</li> <li>• explain the importance of taking account of organisational objectives when evaluating and developing others</li> <li>• identify coaching roles, career progressions and pathways in equestrian sport</li> <li>• assist with the development of others involved in the coaching programme</li> </ul>	There are no specific evidence requirements for this assessment criteria
1.4 evaluate findings and recommendations for current and future coaching programmes	<ul style="list-style-type: none"> <li>• ensure the outcomes of the evaluation are recorded effectively and communicated to participants and others</li> <li>• report and implement recommendations for improvement from the evaluation process</li> </ul>	There are no specific evidence requirements for this assessment criteria

## Learning Outcome: 2. create a personal development plan for equestrian coaching

<b>Assessment Criteria</b> The learner can:	<b>Mandatory Delivery Content</b> The learner will develop an understanding of:	<b>Evidence Requirements</b> The learner is required to complete:
2.1 define the skills, knowledge and organisational requirements for planning and delivering coaching programmes	<ul style="list-style-type: none"> <li>• explain the importance of taking account of organisational objectives when evaluating own performance and performance of others</li> <li>• appreciate the importance of continuing professional development for those involved in the coaching programme</li> </ul>	There are no specific evidence requirements for this assessment criteria
2.2 identify own development needs using self-reflection and feedback from others	<ul style="list-style-type: none"> <li>• take responsibility for own development</li> <li>• explain the importance of taking account of organisational objectives when evaluating and developing self</li> <li>• self-reflect on own performance</li> <li>• critically analyse and identify personal development needs</li> <li>• obtain valid feedback on own performance from participants and others</li> <li>• write a SMART personal development plan</li> </ul>	There are no specific evidence requirements for this assessment criteria
2.3 source developmental opportunities that will meet identified development needs	<ul style="list-style-type: none"> <li>• source opportunities for continuing professional development in equestrian coaching</li> </ul>	There are no specific evidence requirements for this assessment criteria
2.4 review and update their personal action plan continually throughout the programme.	<ul style="list-style-type: none"> <li>• record evidence of continual updating, and recording of personal action plans</li> </ul>	There are no specific evidence requirements for this assessment criteria

## Qualification Conditions: Delivery and assessment requirements

To complete the delivery, assessment, and internal quality assurance of the qualification, providers will be required to adhere to the guidance set out in the Recognised Centre Handbook.

## Qualification Approval Conditions: Workforce requirements

In addition to the workforce requirements stated in the Recognised Centre Handbook, the following qualification specific requirements must be met and evidenced.

### Tutor(s):

For this qualification, the minimum requirements stated in the centre handbook do not apply. Centres must ensure that all workforce meet the requirements stated below. The recognised centre is required to recruit and deploy approved tutors. The tutors are responsible for the delivery of the qualification. Approved qualification tutors are required to:

- provide evidence that they have previous occupational experience in the specific discipline of General Riding
- provide evidence that they have undergone an induction into the qualification and how to tutor/deliver it to learners

### Assessor(s):

For this qualification, the minimum requirements stated in the centre handbook do not apply. Centres must ensure that all workforce meet the requirements stated below. The recognised centre is required to recruit and deploy approved assessors. The assessors are responsible for the assessment of the qualification. Approved qualification assessors are required to:

- provide evidence that they have previous occupational experience in the specific discipline of General Riding
- provide evidence that they have undergone an induction into the qualification and how to tutor/deliver it to learners

### Internal Verifier(s) and Quality Assurer(s):

For this qualification, the minimum requirements stated in the centre handbook do not apply. Centres must ensure that all workforce meet the requirements stated below.

- hold or be working towards a recognised internal quality assurance qualification.

## Additional Qualification Requirements

The minimum venue, facility and requirements stated in the centre handbook apply.

All training and/or assessment sites should include the following facilities:

- car parking and toilets
- a minimum of either one 30m x 60m arena, or two 20m x 60m arenas suitable for general riding. For day 6, a minimum of one outdoor arena of 30m x 60m is required for simulated/arena cross country is required

The recognised centre is required to have equipment in place to facilitate the full programme of learning and assessment which must comply with accepted health and safety practice and should include:

- a minimum of 44 poles
- a minimum of 12 pairs of wings/stands
- a minimum of 36 pairs of safety cups
- first aid kit (human and equine)
- emergency phone
- an indoor classroom
- a screen, projector, laptop, speakers and flipchart.

This qualification is regulated by Ofqual (603/2443/0) and QiW (C00/1305/0 - Regulated).

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