

# 1st4sport fees and charges 2022 - 2023



## About Us

Welcome to 1st4sport. Established in 2000, 1st4sport Qualifications are an industry specialist recognised awarding organisation regulated in England by the Office of the Qualifications and Examinations Regulator (Ofqual), in Wales by Qualifications Wales, and in Northern Ireland by the Council for the Curriculum, Examination and Assessment (CCEA) Regulation.

Serving the needs of the sport, physical activity and active leisure industry; our niche status is emphasised through our accomplished people, network of esteemed industry partnerships and our culture of excellence. We have an outstanding reputation; evidenced through the loyalty we receive from our trusted partners, recognised centres and most importantly our learners.

We have a proven track record; offering of valid, value-added, educational solutions and services and outstanding customer care. Our offer includes sector specific qualifications and pathways, and a range of relevant high-performing educational services; underpinned by leading digital solutions. The majority of these are developed and deployed in partnership with governing bodies of sport and other sector specific professional organisations. More than any other awarding organisation, our knowledge of the industry and our continuous cross-sector network enables us to understand the direction of our sector.

Our involvement in shaping our sector has been significant and we continue to be the awarding organisation that partner and representative organisations turn to for guidance on the direction of travel, as appropriate to the needs of our partners, centres, industry employers.

**Our Mission** “To deliver excellent educational solutions and value-added services to sport, physical activity and the active leisure industry”.

**Our Direction** We aim to support the ongoing professionalisation of our industry; supporting employment, growth, sustainability and success. We embrace performance, participation and health agendas. Our objective is to continue to support our respected partners, providers and learners.

Qualification		
Qualification Examination Administration Fees (School Provision Active Techs)	Unit Price	VAT
1st4sport Level 2 Certificate in Active Leisure, Sport and Physical Activities Re-assessment Fee	£15.00	Excl.
1st4sport Level 2 Certificate in Active Leisure, Sport and Physical Activities Review of Marking Fee	£12.00	Excl.
1st4sport Level 2 Diploma in Coaching Sport & Instructing Physical Activities Re-assessment Fee	£25.00	Excl.
1st4sport Level 2 Diploma in Coaching Sport & Instructing Physical Activities Review of Marking Fee	£15.00	Excl.
1st4sport Level 2 Diploma in Coaching Sport & Instructing Physical Activities Late Fee	£20.00	Excl.
1st4sport Level 3 Diploma in Sport and Physical Activities Late Fee	£30.00	Excl.
1st4sport Level 3 Diploma in Sport and Physical Activities Re-assessment Fee	£30.00	Excl.
1st4sport Level 3 Diploma in Sport and Physical Activities Review of Marking Fee	£18.00	Excl.
Other Externally Assessed Examinations/Case Study fees	Unit Price	VAT
Sample Assessment Papers (1 per centre, per assessment) printed version	£15.00	Excl.
Sample Assessment Papers (1 per centre, per assessment) electronic version	£10.00	Excl.
Late entry fee (papers requested after the published entry deadline date)	£20.00	Excl.
Resit (per attempt, per learner) £25	£25.00	Excl.
Paper re-mark* per unit per learner £20 (*refundable if original mark is found to be incorrect)	£20.00	Excl.
Qualification Development	Unit Price	VAT
Development of new qualifications is available, and the fees will depend on the level, size, and structure	From £2,700.00	Excl.

Qualification		
Qualification Resource Fees	Unit Price	VAT
1st4sport Level 1 Horse Care Resource Only Fee	£8.50	Excl.
1st4sport Level 3 Horse Care (Resource Only Fee)	£12.00	Excl.
1st4sport Level 3 Transporting Horses by Road Resource Only Fee	£3.00	Excl.
1st4sport Level 3 NVQ Diploma in Outdoor Programmes Certification Fee	£15.00	Excl.
1st4sport Level 3 NVQ Diploma in Sports Development Certification Fee	£15.00	Excl.
1st4sport Level 2 NVQ Certificate in Activity Leadership Certification Fee	£15.00	Excl.
Structure and Organisation of the Race Horse Resource Only Fee	£30.00	Excl.
1st4sport Level 2 Horse Care Resource Only Fee	£5.50	Excl.
1st4sport Level 3 Thoroughbred Breeding Resource Only Fee	£8.00	Excl.
Administration fees	Unit Price	VAT
1st4sport Qualifications Replacement Pack Fee	£10.00	Excl.
Additional EQA Visit	£300.00	Excl.
Centre Recognition Fee	£500.00	Excl.
Annual Centre Fee	£550.00	Excl.
Additional Moderation Fee per qualification	£50.00	Excl.
EQA Cancellation Fee (within 5 working days of agreed activity date)	£250.00	Excl.
Training and Support Activity (Full day)	£300.00	Excl.
Late Registration Fee Per Learner Registration	£10.00	Excl.

Qualification		
Administration fees	Unit Price	VAT
Proof of Qualification	£30.00	Incl.
Appeals: A set charge will be made for any formal appeal to an assessment outcome, refunded if that appeal is upheld	£50.00	Excl.
Reprint Certificate	£24.00	Incl.
Whole Course Duplicate Certificate Fee (F4SCDUP)	£100.00	Excl.
Transfer of Learner (fee per learner)	£25.00	Excl.
Replacement DEFRA Certificate of Competence for Transporting Horses	£24.00	Excl.

Activity and Leadership				
Sport/Activity	Description	Unit Price	VAT	CODE
Activator	1st4sport Level 1 Award for Activators (Multi-Skills)	£25.00	Excl.	L1AACTMS
Activator	1st4sport Level 1 Award in Developing Community Activities for Youth at Risk	£57.00	Excl.	L1ADAY
Athlete	1st4sport Level 2 Award in Understanding an Athlete's Lifestyle	£45.00	Excl.	L2AUAL
Athlete	1st4sport Level 3 Certificate in Athlete Personal Development and Lifestyle	£80.00	Excl.	L3CAPDL
Athlete	1st4sport Level 3 Diploma in Sporting Excellence	£75.00	Excl.	L3DISER
Athlete	1st4sport Level 3 Understanding Athlete Transitions	£50.00	Excl.	L3UATR
Bikeability	1st4sport Level 2 Award in Instructing Cycle Training	£40.00	Excl.	L2AICTR
Bikeability	1st4sport Level 3 Award in Developing Cycle Training Instructors	£55.00	Excl.	L3ADCTI
Leadership	1st4sport Level 2 NVQ Certificate in Activity Leadership	£50.00	Excl.	L2NVQALQ
Multi-Skills	1st4sport Level 1 Award in Coaching Assistant (Multi-Skills)	£35.00	Excl.	L1AACMS
Multi-Skills	1st4sport Level 2 Award in Multi-Skills Development in Sport	£44.00	Excl.	L2AMDSR
Multi-Skills	1st4sport Level 2 Award in Multi-Skills Development in Sport Standalone Unit	£12.50	Excl.	L2AMDSRAT
Multi-Skills	1st4sport Level 2 Certificate in Coaching Multi-Skills Development in Sport	£70.00	Excl.	L2CCMSR



Activity and Leadership				
Sport/Activity	Description	Unit Price	VAT	CODE
Outdoors	1st4sport Level 3 NVQ Diploma in Outdoor Programmes	£60.00	Excl.	L3DOPO(D/E/R)
Outdoors	1st4sport Level 2 Award in Introductory Work in the Outdoors	£43.00	Excl.	L2AIWOQ
Parker	1st4sport Level 2 Coach Parker	£40.00	Excl.	L2CPQ
PE in Schools	1st4sport Level 2 Certificate in Supporting Physical Activity and Sport within the School Environment	£70.00	Excl.	L2CSPASSE
PE in Schools	1st4sport Level 2 Community Activator Coach Diploma (Physical Education)	£45.00	Excl.	L2CACDPE
PE in Schools	1st4sport Level 2 Community Activator Coach Diploma (Sport and Physical Activity)	£45.00	Excl.	L2CACDSPA
PE in Schools	1st4sport Level 3 Certificate in Delivering Physical Activity and Sport within the School Environment	£80.00	Excl.	L3CDPASSE
PE in Schools	1st4sport Level 3 Diploma in Delivering Physical Activity and Sport within the School Environment	£85.00	Excl.	L3DDPASSE
Performance	1st4sport Level 3 Certificate in Sports Coaching and Performance	£50.00	Excl.	L3CSCP
Prisons	1st4sport Level 1 Coaching and Instructing Sport in Prisons (Badminton)	£65.00	Excl.	L1CSPB
Prisons	1st4sport Level 1 Coaching and Instructing Sport in Prisons (Basketball)	£65.00	Excl.	L1CSPBB
Sports for Development	1st4sport Level 3 NVQ Diploma in Sports Development	£65.00	Excl.	L3DSD

Education and training				
Sport/Activity	Description	Unit Price	VAT	CODE
Active Techs	1st4sport Level 2 Certificate in Active Leisure, Sport and Physical Activities	£40.00	Excl.	L2CALSPA
Active Techs	1st4sport Level 2 Diploma in Coaching Sport and Instructing Physical Activities	£78.00	Excl.	L2DSPA
Active Techs	1st4sport Level 3 Diploma in Sport and Physical Activities	£140.00	Excl.	L3DSPA
Assessor	1st4sport Level 3 Award in Assessing Competence in the Work Environment	£55.00	Excl.	L3AACWEQ
Assessor	1st4sport Level 3 Award in Assessing Vocationally Related Achievement	£55.00	Excl.	L3AAVRAQ
Assessor	1st4sport Level 3 Award in End-Point Assessment Practice	£55.00	Excl.	L3AEPAP
Assessor	1st4sport Level 3 Award in End-Point Assessment Principles	£45.00	Excl.	L3AEPAPR
Assessor	1st4sport Level 3 Certificate in Assessing Vocational Achievement	£55.00	Excl.	L3CAVAQ
Employability	1st4sport Level 2 Award in Employment Awareness in Active Leisure and Learning	£38.00	Excl.	L2EAALL
Employability	1st4sport Level 3 Award in Employment Awareness in Active Leisure and Learning	£48.00	Excl.	L3EAALL
Internal Quality Assurance	1st4sport Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice	£55.00	Excl.	L4AIQAQ
Mentoring	1st4sport Level 3 Award in Workforce Mentoring	£55.00	Excl.	L3AWMQ
Tutor	1st4sport Level 3 Award in Delivering Learning	£55.00	Excl.	L3ADLQ2
Tutor	1st4sport Level 3 Award in Education & Training	£55.00	Excl.	L3AE&TQ
Tutor Assessor	1st4sport Level 3 Award for Tutors and Assessors in Sport	£45.00	Excl.	L3ATASR



Health, leisure, and fitness				
Sport/Activity	Description	Unit Price	VAT	CODE
First Aid	1st4sport Level 3 Award in Emergency First Aid at Work	£15.00	Excl.	L3AEFAWR
Fitness	1st4sport Level 2 Certificate in Gym Instructing	£50.00	Excl.	L2CIGI
Fitness	1st4sport Level 2 NVQ Diploma in Instructing Exercise and Fitness	£40.00	Excl.	L2DIEFQ
Fitness	1st4sport Level 3 Certificate in Personal Training	£42.00	Excl.	L3CPTQ
Fitness	1st4sport Level 3 NVQ Diploma in Personal Training	£45.00	Excl.	L3NVQDPT
Fitness	1st4sport Level 3 Diploma in Fitness Instructing and Personal Training	£65.00	Excl.	L3DFIPT
Health	1st4sport Level 2 Award in Applying Health and Wellbeing Principles through Physical Activity	£35.00	Excl.	L2AAHWBP
Health	1st4sport Level 4 Certificate in Clinical Rehabilitation Through Physical Activity	£60.00	Excl.	L4CCRTPAR
Spectator	1st4sport Level 2 Award in Understanding Stewarding at Spectator Events	£25.00	Excl.	L2AUSSER
Spectator	1st4sport Level 2 Certificate in Spectator Safety	£50.00	Excl.	L2CSSR
Spectator	1st4sport Level 3 Certificate in Spectator Safety Supervision	£60.00	Excl.	L3CSSSR
Spectator	1st4sport Level 3 Extended Certificate in Spectator Safety Supervision	£60.00	Excl.	L3ECSSSR
Spectator	1st4sport Level 4 Diploma in Spectator Safety Management	£70.00	Excl.	L4DSSM
Coaching				
Sport/Activity	Description	Unit Price	VAT	CODE
Angling	1st4sport Level 1 Award in Coaching Assistant (Angling Support Coach)	£75.75	Excl.	L1AACA
Badminton	1st4sport Level 1 Award for Assistant Coaches in Badminton	£30.00	Excl.	L1AACB
Basketball	1st4sport Level 2 Certificate in Coaching Basketball	£87.00	Excl.	L2CCBBQ

Coaching				
Sport/Activity	Description	Unit Price	VAT	CODE
Basketball	1st4sport Level 3 Certificate In Coaching Basketball	£113.00	Excl.	L3CCBBQ
Bowls	1st4sport Level 1 Award in Coaching Bowls	£45.00	Excl.	L1ACBOWLS
Bowls	1st4sport Level 2 Certificate in Coaching Bowls	£65.00	Excl.	L2CCBOWLS
Coaching	1st4sport Level 1 Award in Coaching Assistant (Sport and Physical Activity)	£35.00	Excl.	L1AAC
Coaching	1st4sport Level 2 Certificate in Coaching (New, from February 2023)	£55.00	Excl.	L2CIC
Coaching	1st4sport Level 2 Certificate in Coaching (Sport and Physical Activity)	£40.00	Excl.	L2CCSPAR
Coaching	1st4sport Level 2 Certificate in Coaching (Sport and Physical Activity) Standalone Unit	£12.50	Excl.	L2CCSPARAT
Coaching	1st4sport Level 3 Certificate in Coaching (Sport and Physical Activity)	£45.00	Excl.	L3CCSPAR
Coaching	1st4sport Level 3 Certificate in Coaching (Sport and Physical Activity) Standalone Unit	£12.50	Excl.	L3CCSPAR
Equestrian	1st4sport Level 1 Award in Equestrian Coaching	£45.00	Excl.	L1AEC
Equestrian	1st4sport Level 2 Certificate in Equestrian Coaching	£50.00	Excl.	L2CEC
Equestrian	1st4sport Level 3 Certificate in Equestrian Coaching	£65.00	Excl.	L3CEC
Handball	1st4sport Level 2 Certificate in Coaching Handball	£73.00	Excl.	L2CCHBQ
Rugby League	1st4sport Level 3 Certificate in Coaching Rugby League	£48.00	Excl.	L3CCRLQ
Strength and Conditioning	1st4sport Level 2 Certificate in Coaching Strength and Conditioning	£55.00	Excl.	L2CCS&C
Strength and Conditioning	1st4sport Level 3 Certificate in Coaching Strength and Conditioning	£120.00	Excl.	L3CCSCQ
Volleyball	1st4sport Level 2 Certificate in Coaching Volleyball	£86.00	Excl.	L2CCVBQ

Equine				
Sport/Activity	Description	Unit Price	VAT	CODE
Horse Racing	1st4sport Entry Level Award in Assisting with Basic Care of Horses	£26.00	Excl.	E2ABCHQ
Horse Racing	1st4sport Entry Level Award in Basic Knowledge of the Horseracing Industry	£35.00	Excl.	E3AKHIQ
Horse Racing	1st4sport Entry Level Award In Catching & Leading, Grooming & Rugging up a Horse	£26.00	Excl.	E3ACGHQ
Horse Racing	1st4sport Entry Level Award In Recognising, Putting on and Cleaning Saddle and Bridle	£26.00	Excl.	E3ARSBQ
Horse Racing	1st4sport Level 1 Award in an Introduction to the Horseracing Industry	£46.00	Excl.	L1AIHQ
Horse Racing	1st4sport Level 1 Diploma in Work Based Horse Care	£67.00	Excl.	L1DWBHQ
Horse Racing	1st4sport Level 1 Diploma in Work Based Racehorse Care and Riding	£67.00	Excl.	L1DWBRQ
Horse Racing	1st4sport Level 1 Diploma in Work Based Thoroughbred Horse Care	£67.00	Excl.	L1DWBTHCR
Horse Racing	1st4sport Level 2 Certificate in Assisting with the Rehabilitation of Horses	£52.00	Excl.	L2CARR
Horse Racing	1st4sport Level 2 Certificate In the Principles of Horse Care	£52.00	Excl.	L2CPHQ
Horse Racing	1st4sport Level 2 Certificate In the Structure of the Horseracing Industry	£65.00	Excl.	L2CSHQ
Horse Racing	1st4sport Level 2 Diploma in Work Based Racehorse Care	£76.00	Excl.	L2DWBRB
Horse Racing	1st4sport Level 2 Equine Groom Diploma	£88.00	Excl.	L2EGD
Horse Racing	1st4sport Level 3 Award in the Principles of Transporting Horses by Road on Short Journeys	£60.00	Excl.	L3ATHSQ
Horse Racing	1st4sport Level 3 Award in the Principles of Transporting Horses on Long Journeys	£60.00	Excl.	L3ATHLQ
Horse Racing	1st4sport Level 3 Certificate in the Principles of Horse Care and Management	£63.00	Excl.	L3CPHMQ
Horse Racing	1st4sport Level 3 Diploma in Farriery - Work Based	£78.00	Excl.	L3DFQ
Horse Racing	1st4sport Level 3 Diploma in Work Based Racehorse Care and Management	£90.00	Excl.	L3DWRC
Horse Racing	1st4sport Level 3 Senior Equine Groom Diploma	£98.00	Excl.	L3SEGD

End Point Assessment			
Description	Unit Price	VAT	CODE
1st4sport EPA Community Activator Coach Payment 1	£169.00	Excl.	ST0478
1st4sport EPA Community Activator Coach Payment 2	£676.00	Excl.	ST0478
1st4sport EPA Community Activator Coach Full	£845.00	Excl.	ST0478
1st4sport EPA Equine Groom Payment 1	£147.00	Excl.	ST0166
1st4sport EPA Equine Groom Payment 2	£588.00	Excl.	ST0166
1st4sport EPA Equine Groom Full	£735.00	Excl.	ST0166
1st4sport EPA Outdoor Activity Instructor Payment 1	£179.00	Excl.	ST0479
1st4sport EPA Outdoor Activity Instructor Payment 2	£716.00	Excl.	ST0479
1st4sport EPA Outdoor Activity Instructor Full	£895.00	Excl.	ST0479
1st4sport EPA Senior Equine Groom Payment 1	£169.00	Excl.	ST0167
1st4sport EPA Senior Equine Groom Payment 2	£676.00	Excl.	ST0167
1st4sport EPA Senior Equine Groom Full	£845.00	Excl.	ST0167
1st4sport EPA Sports Coach Payment 1	£319.00	Excl.	ST0770
1st4sport EPA Sports Coach Payment 2	£1,276.00	Excl.	ST0770
1st4sport EPA Sports Coach Full	£1,595.00	Excl.	ST0770
1st4sport EPA Community Sport and Health Officer Payment 1	£319.00	Excl.	ST0093
1st4sport EPA Community Sport and Health Officer Payment 2	£1,276.00	Excl.	ST0093
1st4sport EPA Community Sport and Health Officer Full	£1,595.00	Excl.	ST0093

End-Point Assessments Administration			
Description	Unit Price	VAT	CODE
1st4sport EPA Community Activator Coach Resit Fee Per Method	£196.00	Excl.	ST0478
1st4sport EPA Equine Groom Knowledge Test Resit	£84.00	Excl.	ST0166

End-Point Assessments Administration			
Description	Unit Price	VAT	CODE
1st4sport EPA Equine Groom Practical Observation and Professional Discussion Resit	£504.00	Excl.	ST0166
1st4sport EPA Outdoor Activity Instructor Resit Fee Per Method	£294.00	Excl.	ST0479
1st4sport EPA Senior Equine Groom Knowledge Test Resit	£84.00	Excl.	ST0167
1st4sport EPA Senior Equine Groom Practical Observation and Professional Discussion Resit	£504.00	Excl.	ST0167
1st4sport EPA Sports Coach Work-Based Project and Presentation with Questioning Resit	£238.00	Excl.	ST0770
1st4sport EPA Sports Coach Practical Observation with Question Resit	£370.00	Excl.	ST0770
1st4sport EPA Sports Coach Professional Discussion	£265.00	Excl.	ST0770
1st4sport Community Sport and Health Officer Work-Based Observation Resit	£450.00	Excl.	ST0093
1st4sport Community Sport and Health Officer Case Study Challenge Resit	£545.00	Excl.	ST0093
1st4sport Community Sport and Health Officer Presentation and Q&A Resit	£250.00	Excl.	ST0093
1st4sport Community Sport and Health Officer Panel Interview Resit	£350.00	Excl.	ST0093
Appeals: A set charge will be made for any formal appeal to an assessment outcome, refunded if that appeal is upheld	£50.00	Excl.	

Cancellations	Unit Price	VAT	
Between receipt of EPA Booking Confirmation and up to 10 working days prior to the confirmed EPA date	£75.00	Excl.	
41 – 60 working days prior to the confirmed EPA	£75.00	Excl.	
21 – 40 working days prior to the confirmed EPA	£150.00	Excl.	
11 – 20 working days prior to the confirmed EPA	£225.00	Excl.	
0 – 10 working days prior to the confirmed EPA - full charge will be applied	See relevant EPA unit cost		

Endorsements		
Description	Unit Price	VAT
Introduction to Quidditch Training	£7.00	Excl.
Level 4 Learning Programme in Operating within British Horseracing Regulations	£10.00	Excl.
Level 4 Learning Programme in Managing Staff Recruitment, Training and Retention in Horseracing	£10.00	Excl.
Level 4 Learning Programme in the Development and Implementation of a Horse Care, Welfare	£10.00	Excl.
Level 4 Learning Programme in the Management of the Purchase and Sale of Thoroughbred Horses	£10.00	Excl.
Level 4 Learning Programme in the Management of a Thoroughbred Stallion	£10.00	Excl.
Level 4 Learning Programme in the Management of Thoroughbred Breeding Operations	£10.00	Excl.
Level 4 Learning Programme in Training Thoroughbred Horses for Performance	£10.00	Excl.
Level 4 Learning Programme in the Management of the Education, Training and Development	£10.00	Excl.



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