

Developed in partnership with British Reining



# 1st4sport Level 2 Certificate in Equestrian Coaching (Western)

Qualification Specification



## About Us

Welcome to 1st4sport, established in 2000, 1st4sport Qualifications are an industry specialist recognised awarding organisation regulated in England by the Office of the Qualifications and Examinations Regulator (Ofqual), in Wales by Qualifications Wales, and in Northern Ireland by the Council for the Curriculum, Examination and Assessment (CCEA) Regulation.

Serving the needs of the sport, physical activity and active leisure industry; our niche status is emphasised through our accomplished people, network of esteemed industry partnerships and our culture of excellence. We have an outstanding reputation; evidenced through the loyalty we receive from our trusted partners, recognised centres and most importantly our learners.

We have a proven track record; offering of valid, value-added, educational solutions and services and outstanding customer care. Our offer includes sector specific qualifications and pathways, and a range of relevant high-performing educational services; underpinned by leading digital solutions. The majority of these are developed and deployed in partnership with governing bodies of sport and other sector specific professional organisations. More than any other awarding organisation, our knowledge of the industry and our continuous cross-sector network enables us to understand the direction of our sector.

Our involvement in shaping our sector has been significant and we continue to be the awarding organisation that partner and representative organisations turn to for guidance on the direction of travel, as appropriate to the needs of our partners, centres, industry employers and learners.

**Our Mission:** To deliver excellent educational solutions and value-added services to sport, physical activity and the active leisure industry.

**Our Direction:** We aim to support the ongoing professionalisation of our industry; supporting employment, growth, sustainability and success. We embrace performance, participation and health agendas. Our objective is to continue to support our respected partners, providers and learners.

## Qualification Specification

Title:	1st4sport Level 2 Certificate in Equestrian Coaching (Western)
Qualification Overview:	Gives learners the knowledge and skills to deliver equestrian coaching sessions with a focus on western.
Qualification Code:	L2CECRW
Qualification Regulation Number:	603/1443/6
Guided Learning Hours (GLH):	40
Total Qualification Time (TQT):	136
Credit Value (if applicable):	Not applicable
Operational Start Date:	01/06/2017
Qualification Review Date:	31/05/2025
Learner Registration Period:	2 years
Qualification Objective:	This qualification qualifies learners to become an equestrian coach in Western.
Qualification Purpose:	Prepare for employment in a specific occupational area.

### Who is this qualification for?

The qualification is designed for those who wish to become involved in coaching as an equestrian coach, and to have responsibility for the ongoing development of participants. It is directed at learners who have an interest in coaching equestrian.

### Qualification Progression

The skills and knowledge developed may also be used to enable learners to progress to other industry-relevant qualifications in equestrian coaching, such as the Level 3 Qualification in Equestrian Coaching. Learners may also be able to access British Equestrian Federation regional Continual Professional Development workshops

This qualification may lead to paid employment or unpaid voluntary roles in equestrian coaching, either working independently or as part of a coaching team. Other roles that the learner may consider exploring include Activity Leader, Official, or Sports Volunteer.

## Entry Requirements

Learners must be a minimum of 16 years old at registration and 18 years old at certification.

## Pre-requisite(s) or other entry requirements

The recognised centre is required to conduct an initial assessment of learners to ensure that pre-requisites to registration and certification and any barriers that may disadvantage a learner under the Equality Act 2010 are considered and outcomes recorded during the application process.

Prior to registration learners are required to:

- be accurately identified
- be at least 16 years of age
- be able to undertake this assessment in English or Welsh (if available)

## Assessment Methods

The assessment methods used in this qualification are:

- Coursework (in 5 of 5 mandatory units),
- Practical Demonstration/Assignment (in 5 of 5 mandatory units)

## Grading Methods

This qualification will be graded Pass / Fail.

## Qualification Structure

Learners must successfully complete all mandatory units to achieve this qualification.

### Mandatory Units

Unit ID	Unit Title	GLH
F/615/7122	Plan a series of equestrian coaching sessions	9
A/615/7121	The role of the equestrian coach	8
J/615/7123	Deliver a series of equestrian coaching sessions	8
L/615/7124	Review a series of equestrian coaching sessions	7
J/616/9871	Technical coaching requirements for Western	8

### Optional Units

There are no optional units in this qualification

### Pathway Units (where applicable)

There are no pathway units in this qualification

Unit Title	Plan a series of equestrian coaching sessions
Unit Aim	This component assesses a coach's ability to plan a series of equestrian coaching sessions to meet the needs of participants. The series of equestrian coaching sessions planned will be linked and progressive in nature in order to develop participants' performance in equestrian.
Unique Unit Number	F/615/7122
Unit Assessment Method(s)	<ul style="list-style-type: none"> <li>- Coursework</li> <li>- Practical Demonstration/Assignment</li> </ul>
Assessment Specification	<p>Learners are required to plan a minimum of six equestrian coaching sessions. Four of the six sessions must be linked and progressive, and working with the same group of participants in order to monitor and review any progress made. The additional two sessions will ideally be planned for a different rider type to the linked and progressive sessions eg adults/youths/ children/disabled/non-disabled. Sessions should be an appropriate length for equestrian coaching and the identified rider or group of riders. This will be for a minimum of 45 minutes but may be longer based on horse and rider needs. Where sessions are significantly longer or shorter than this, learners should provide a rationale for this.</p>

## Learning Outcome: 1. be able to plan a series of equestrian coaching sessions

Assessment Criteria The learner can:	Mandatory Delivery Content The learner will develop an understanding of:	Evidence Requirements The learner is required to complete:
1.1 plan a series of progressive sessions	Understand the principles of planning progressive sessions Identify aims and objectives of the coaching programme, setting SMART/tangible goals that have been agreed with participants Plan a series of progressive sessions with goals that are linked, progressive and consistent with the overall aims of the coaching programme	There are no specific evidence requirements for this assessment criteria
1.2 plan activities to meet the aims of the sessions	Understand how individual coaching sessions support the aims of the coaching programme Identify aims and objectives of sessions, setting SMART/tangible goals that have been agreed with the participant Plan and prepare sessions that meet the needs of participants from different backgrounds and at different stages of development to include: realistic timings sequences of activities intensity of activities duration of activities specific technical content within activities specific tactical content within activities contingencies	There are no specific evidence requirements for this assessment criteria

Unit Title	The role of the equestrian coach
Unit Aim	This component assesses a coach's understanding of their role and responsibilities and the roles of others, ensuring that their equestrian coaching is safe and inclusive.
Unique Unit Number	A/615/7121
Unit Assessment Method(s)	- Coursework - Practical Demonstration/Assignment
Assessment Specification	Learners are required to complete a series of assessed tasks within their learner portfolio. These are set by 1st4sport and assessed by their assessor.

#### Learning Outcome: 1. understand the role of the equestrian coach

Assessment Criteria The learner can:	Mandatory Delivery Content The learner will develop an understanding of:	Evidence Requirements The learner is required to complete:
1.1 describe the role	the role of the fully independent equestrian coach the boundaries of the role and adherence to codes of conduct the responsibilities of the fully independent equestrian coach when working with others such as leaders, coaching assistants the importance of being a role model the sports or physical activity coaching process of plan-do-review an awareness of the breadth of the equine industry and the opportunities available to participants to take part	There are no specific evidence requirements for this assessment criteria

#### Learning Outcome: 2. understand the responsibilities of the coach in equestrian

Assessment Criteria The learner can:	Mandatory Delivery Content The learner will develop an understanding of:	Evidence Requirements The learner is required to complete:



<p>2.1 describe the responsibilities related to rules and regulations</p>	<p>the overarching legal and sport-specific responsibilities equestrian discipline-specific organisational procedures, responsibilities and liabilities the rules and regulations of the relevant equestrian discipline, how to access these and how they enable the delivery of sessions the role of officials and the positive promotion of these national human and equine anti-doping and controlled medication rules and how to keep up to date with these the opportunities for participants to take part in equestrian training events and progressive awards how to coach participants to apply the rules for riding safely in enclosed areas, in the open, alone and with others applying safe rules for riding complying with appropriate dress for riding and leading horses recognising safe tack and saddlery and how to take appropriate action if necessary</p>	<p>There are no specific evidence requirements for this assessment criteria</p>
<p>2.2 describe responsibilities related to duty of care</p>	<p>what constitutes acceptable relationships as a coach the guidelines for safeguarding and protecting the following rider groups, adherence to these and maintaining confidentiality: young people and children, including signs and symptoms of abuse adults at risk riders who share protected characteristics how to encourage and reward positive behaviour and to respond to discriminatory behaviour, behaving in a fair, consistent and ethical manner the requirements of the rider group; managing information for and about all types of riders</p>	<p>There are no specific evidence requirements for this assessment criteria</p>

2.3 describe responsibilities related to safe coaching practice	<p>how to set and agree ground rules</p> <p>health and safety management, understanding how to:</p> <p>prepare the environment</p> <p>conduct a risk assessment</p> <p>minimise risk</p> <p>put contingency plans in place</p> <p>recognise the appropriate length of stirrup for balance and security</p> <p>recognise the need to adapt riding according to conditions and weather</p> <p>use appropriate tack for the conditions and the horse, including studs</p> <p>effectively control paces</p> <p>be aware of the need to adapt riding according to ground conditions and slope</p> <p>emergency procedures; knowing how to follow:</p> <p>emergency procedures in an equine coaching environment, including the reporting of accidents, issues and incidents</p>	There are no specific evidence requirements for this assessment criteria
2.4 describe responsibilities related to inclusive coaching practice	<p>inclusive delivery of coaching sessions and activities and where to gain information on this</p> <p>how to communicate, deal with and meet the needs of a variety of rider types:</p> <p>disabled and non-disabled people</p> <p>children/youth/adults</p> <p>those who share protected characteristics</p> <p>recognising that different riders learn in different ways</p> <p>how different backgrounds and stages of participant development can impact on age</p> <p>skill development</p> <p>emotional development.</p>	There are no specific evidence requirements for this assessment criteria

### Learning Outcome: 3. understand equestrian participants and their development needs

Assessment Criteria	Mandatory Delivery Content	Evidence Requirements
The learner can:	The learner will develop an understanding of:	The learner is required to complete:

<p>3.1 describe how to engage with and develop a range of participants</p>	<p>how to gather information about lifestyle, previous experience, and the needs of different participant groups  participants motivations for taking part  the impact of the participants background, stage of development and needs on:  session management  the different ways adults and children learn  learning and the coaching environment (beginner vs experienced)  training and competition  how to cater for individual needs within group coaching</p>	<p>There are no specific evidence requirements for this assessment criteria</p>
<p>3.2 describe the physical influences on participation</p>	<p>the physical capabilities required for, and the basic anatomical and biomechanical demands of, the specific discipline of equestrian being coached  the components of physical fitness and how they link directly to the specific discipline of equestrian being coached  how to minimise the risk of injury and assist a participant returning from injury  the role of the coach in encouraging the pursuit of a healthy lifestyle, including an awareness of:  nutrition  hydration  social and performance-enhancing drugs  the principles of weight management in relation to the sport  demonstrate knowledge of national anti-doping and controlled medication rules and how to keep up to date with these  demonstrate an awareness of the FEI horse welfare codes  how the physical capabilities of participants will influence the content and structure of the session</p>	<p>There are no specific evidence requirements for this assessment criteria</p>

<p>3.3 describe the mental and social influences on participation</p>	<p>how the mental capabilities of participants will influence the content and structure of the session</p> <p>the key methods for improving participants:</p> <ul style="list-style-type: none"> <li>connection</li> <li>confidence</li> <li>concentration</li> <li>motivation</li> <li>emotional control</li> <li>cohesion</li> </ul> <p>the concepts of:</p> <ul style="list-style-type: none"> <li>skill coordination</li> <li>motor skill learning</li> <li>skill acquisition</li> <li>skill retention</li> <li>skill transfer</li> </ul> <p>the different stages of cognitive, emotional and social development</p> <p>how to develop participants mental skills in sport or physical activity</p> <p>how to develop participants socially;</p> <p>building relationships and rapport with and between participants</p> <p>develop confidence</p> <p>self-esteem</p>	<p>There are no specific evidence requirements for this assessment criteria</p>
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Unit Title	Deliver a series of equestrian coaching sessions
Unit Aim	This component assesses a coach's ability to deliver a series of equestrian coaching sessions to meet the needs of participants. The equestrian coaching sessions delivered will be linked and progressive in nature in order to develop participants' performance within equestrian.
Unique Unit Number	J/615/7123
Unit Assessment Method(s)	- Coursework - Practical Demonstration/Assignment
Assessment Specification	<p>The learner is required to deliver a minimum of six coaching sessions in equestrian. Four of the six sessions must be linked and progressive, and working with the same rider or group of riders in order to monitor and review any progress made. The additional two sessions will ideally be planned for a different participant type to the linked and progressive sessions eg adults/youths/children/disabled/non-disabled. Sessions should be an appropriate length for equestrian coaching group of learners. The content for these sessions must have been developed for Plan a series of equestrian coaching sessions unit.</p> <p>In addition, learners are required to demonstrate their ability to coach session(s) in a 35 minute and 40 minute practical coaching assessments (either in their workplace or in a simulated environment). Observed sessions may be taken from the six planned sessions, there is no requirement to plan additional sessions for the observation of coaching practice. Sessions must be for equestrian coaching.&lt;</p>

#### Learning Outcome: 1. be able to deliver a series of equestrian coaching sessions

Assessment Criteria The learner can:	Mandatory Delivery Content The learner will develop an understanding of:	Evidence Requirements The learner is required to complete:
1.1 establish a safe coaching environment	conduct a risk assessment, minimising any identified risks organise the setting up of equipment required for the session be familiar with emergency procedures in an equine coaching environment, incl. the reporting of accidents and incidents	There are no specific evidence requirements for this assessment criteria

1.2 prepare the <b>participants</b> for the coaching sessions	<p>apply the principles of good practice for starting coaching sessions</p> <p>provide information to participants on the aims and objectives of sessions</p> <p>understand physical preparation and how to deliver warm-ups</p> <p>use walk, trot, changes of direction, turns, circles and transitions appropriate to the conditions and the experience of the horse</p>	There are no specific evidence requirements for this assessment criteria
1.3 deliver a series of equestrian coaching sessions in line with guidelines	<p>incorporate a variety of coaching styles and techniques in delivery and incorporate:</p> <ul style="list-style-type: none"> <li>listening to participants</li> <li>motivating participants</li> <li>learning styles of participants (visual, auditory, kinaesthetic)</li> <li>differentiation between participants</li> <li>cater to a variety of learning styles; balancing instruction, facilitation, demonstration, questions and answers</li> <li>ensure there is a balance of activities; realistic timings, sequences, intensity and duration of activities within the session</li> <li>identify participants needs and modify session plan (s) accordingly</li> </ul>	There are no specific evidence requirements for this assessment criteria
1.4 develop equestrian technical and tactical aspects through the provision of explanations and demonstrations of activities	<p>know how and when to apply appropriate communication methods in the provision of technical guidance</p> <p>use the principles of skill development in their coaching, selecting correct techniques to developing participants skills</p> <p>understand different types of demonstration</p> <p>provide technical and tactical demonstrations and explanations that are correct</p> <p>identify and utilise equestrian discipline-specific rules and codes</p> <p>prepare equestrian participants for competition</p>	There are no specific evidence requirements for this assessment criteria
1.5 analyse and provide feedback on <b>participants</b> performance	<p>understand the principles of analysing participants performance</p> <p>observe participants, analyse performance and provide constructive feedback</p> <p>communicate effectively with participants and show listening skills</p> <p>support participants in taking responsibility for their own learning</p>	There are no specific evidence requirements for this assessment criteria

1.6 ensure <b>participants</b> safety is maintained	manage coaching activities and adapt to maintain safety as required manage safe use of equipment during the session manage behaviours by being: positive and challenging encouraging and motivating	There are no specific evidence requirements for this assessment criteria
1.7 conclude the session	apply the principles of good practice for concluding coaching sessions use a progressive warm-down to reduce the intensity, allowing the horse to stretch and reduce respiration rate, according to the work done summarise session outcomes, providing feedback to participants organise the removal and storage of equipment used during the session offer information to participants after coaching sessions	There are no specific evidence requirements for this assessment criteria

Unit Title	Review a series of equestrian coaching sessions
Unit Aim	This component assesses a coach's ability to review a series of equestrian coaching sessions that meet the needs of participants. The series of equestrian coaching sessions reviewed will be linked and progressive in nature in order to develop participants' performance within equestrian.
Unique Unit Number	L/615/7124
Unit Assessment Method(s)	- Coursework - Practical Demonstration/Assignment
Assessment Specification	The learner is required to review and evaluate a minimum of six coaching sessions in equestrian. Four of the six sessions must be linked and progressive, and working with the same rider or group of riders. These linked and progressive sessions must be reviewed and evaluated individually at the time of delivery, and holistically once all sessions have been delivered. The planning and delivery of the sessions for review must be completed within Plan a series of equestrian coaching sessions and Deliver a series of equestrian coaching sessions; reviews must clearly relate to these sessions.

## Learning Outcome: 1. be able to review a series of equestrian coaching sessions

Assessment Criteria The learner can:	Mandatory Delivery Content The learner will develop an understanding of:	Evidence Requirements The learner is required to complete:
1.1 review participants performance	measure participant development use a variety of evaluation methods that can be used to monitor participant development and learning	There are no specific evidence requirements for this assessment criteria
1.2 analyse own coaching practice	understand the principles of self-reflection utilise feedback from others identify personal development needs gain valid feedback on own performance from riders and others take responsibility for own development access continuing personal development (CPD) and develop a personal action plan and mentoring opportunities participate in continual review identify career progressions in the sport and the role of others	There are no specific evidence requirements for this assessment criteria
1.3 apply the review of coaching sessions to future planning	review and evaluate the session, using the views of riders and others, and using it to impact on future sessions agree the outcomes of the review with riders and others, advise them on their development needs and adapt future sessions to reflect needs	There are no specific evidence requirements for this assessment criteria
1.4 review the effectiveness of the series of equestrian coaching sessions	review the overall aims and goals of the programme and progress made towards these use a variety of evaluation methods that can be used to monitor riders development and learning measure the quality of the coaching experience measure participant and horse development	There are no specific evidence requirements for this assessment criteria



Unit Title	Technical coaching requirements for Western
Unit Aim	This unit aims to develop the coach's knowledge of the technical coaching requirements for Western.
Unique Unit Number	J/616/9871
Unit Assessment Method(s)	<ul style="list-style-type: none"> <li>- Coursework</li> <li>- Practical Demonstration/Assignment</li> </ul>
Assessment Specification	Learners are required to complete a series of assessed tasks within their learner portfolio. These are set by 1st4sport and assessed by their assessor.

## Learning Outcome: 1. be able to prepare participants for riding

Assessment Criteria The learner can:	Mandatory Delivery Content The learner will develop an understanding of:	Evidence Requirements The learner is required to complete:
1.1 prepare a participant to ride	Be able to coach the following: preparation for mounting mounting preparation for dismount dismount leading and turning check safety, suitability and adjust fit of tack, stirrups and reins tack up and untack safety checks on tack fitting various nosebands, martingales, breastplates, protective boots and training aids fitting lunge tack fitting saddles, pads and blankets knowledge and use of various western bits, bridles and their actions	There are no specific evidence requirements for this assessment criteria
1.2 Develop the technical aspects of western riding in participants	Be able to coach the following: correct position in the saddle basic suppleness as required in the riding position rhythm and balance through turns and circles hand/rein position balance, security, straightness with and without stirrups in all three gaits co-ordinated aids when riding with the reins in one hand knowledge of correct rein carriage with various bits and bridles how to perform the required manoeuvres knowledge of showmanship class procedures and what judge is looking for knowledge of western class procedures and what the judge is looking for in horsemanship, trail, western riding, pleasure, ranch riding and reining	There are no specific evidence requirements for this assessment criteria

## Learning Outcome: 2. demonstrate participants skills and techniques whilst participating in Western

Assessment Criteria The learner can:	Mandatory Delivery Content The learner will develop an understanding of:	Evidence Requirements The learner is required to complete:
2.1 demonstrate the application of natural and artificial riding aids	Be able to coach the following: correctly use leg, hand, seat and voice aids recognise when and how to use spurs co-ordinated aid application preparation for transitions forward riding correct and appropriate rein contact	There are no specific evidence requirements for this assessment criteria

2.2 Demonstrate effective riding	Be able to coach the following: recognise correct sequence of footfalls in walk, jog and lope fluent, unconstrained work of the horse recognise leads in lope correct shaped circles riding patterns accurately transitions turn on forehand turn on haunches lateral movements speed control in all 3 gaits correct stop and back up flying lead changes	There are no specific evidence requirements for this assessment criteria
2.3 demonstrate effective riding in the open through an introduction to trail obstacles	Be able to coach the following: balance and security in walk, jog & lope when riding over undulating ground correct application of aids when riding over undulating ground additional safety measures required gates, bridges, sidepass-pole; walk, jog and lope over poles, turn-around in box, backup, back through cones, serpentine	There are no specific evidence requirements for this assessment criteria
2.4 Lunge, warm up and use the round pen for the horse and participant prior to riding	Be able to coach the following: free walk, jog and lope in straight lines and large circles suppling exercises to include control of hip and shoulder movement and lateral and horizontal flexion working horse and participant on lunge and in roundpen correct use and fitting of equipment handling equipment procedures and method safety	There are no specific evidence requirements for this assessment criteria
2.5 Cool/warm down horse	Be able to coach the following: stretching down in trot free walk recognising signs of recovery, respiration rates, cool and dry horse	There are no specific evidence requirements for this assessment criteria

### Learning Outcome: 3. understand the theoretical principles of riding

Assessment Criteria The learner can:	Mandatory Delivery Content The learner will develop an understanding of:	Evidence Requirements The learner is required to complete:
3.1 demonstrate their knowledge of the theory of horse suitability and development	Be able to: demonstrate an awareness of the member bodies of the BEF, their function and purpose, sports coaching methodology, and the history and evolution of western riding.	There are no specific evidence requirements for this assessment criteria

## Qualification Conditions: Delivery and assessment requirements

To complete the delivery, assessment, and internal quality assurance of the qualification, providers will be required to adhere to the guidance set out in the Recognised Centre Handbook.

## Qualification Approval Conditions: Workforce requirements

In addition to the workforce requirements stated in the Recognised Centre Handbook, the following qualification specific requirements must be met and evidenced.

### Tutor(s):

For this qualification, the minimum requirements stated in the centre handbook do not apply. Centres must ensure that all workforce meet the requirements stated below.

The recognised centre is required to recruit and deploy approved tutors. The tutors are responsible for the delivery of the qualification. Approved qualification tutors are required to:

- provide evidence that they have previous occupational experience in the specific discipline of Western
- provide evidence that they have undergone an induction into the qualification and how to tutor/deliver it to learners

### Assessor(s):

For this qualification, the minimum requirements stated in the centre handbook do not apply. Centres must ensure that all workforce meet the requirements stated below.

The recognised centre is required to recruit and deploy approved assessors. The assessors are responsible for the assessment of the qualification. Approved qualification assessors are required to:

- provide evidence that they have previous occupational experience in the specific discipline of Western
- provide evidence that they have undergone an induction into the qualification and how to tutor/deliver it to learners

### Internal Verifier(s) and Quality Assurer(s):

For this qualification, the minimum requirements stated in the centre handbook do not apply. Centres must ensure that all workforce meet the requirements stated below.

- hold or be working towards a recognised internal quality assurance qualification

## Additional Qualification Requirements

The minimum venue, facility and requirements stated in the centre handbook apply.

The recognised centre is required to have one or more delivery sites with facilities to support the programme of training and assessment.

This qualification is regulated by Ofqual (603/1443/6) and QiW (C00/1304/0 - Regulated).

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UK Coaching  
2 City Walk  
Leeds  
LS11 9AR

T: 0113 274 4802  
E: [centreservices@1st4sportqualifications.com](mailto:centreservices@1st4sportqualifications.com)

[www.1st4sport.com](http://www.1st4sport.com)