

1st4sport fees and charges 2023 - 2024



About Us

Welcome to 1st4sport. Established in 2000, 1st4sport Qualifications are an industry specialist recognised awarding organisation regulated in England by the Office of the Qualifications and Examinations Regulator (Ofqual), in Wales by Qualifications Wales, and in Northern Ireland by the Council for the Curriculum, Examination and Assessment (CCEA) Regulation.

Serving the needs of the sport, physical activity and active leisure industry; our niche status is emphasised through our accomplished people, network of esteemed industry partnerships and our culture of excellence. We have an outstanding reputation; evidenced through the loyalty we receive from our trusted partners, recognised centres and most importantly our learners.

We have a proven track record; offering of valid, value-added, educational solutions and services and outstanding customer care. Our offer includes sector specific qualifications and pathways, and a range of relevant high-performing educational services; underpinned by leading digital solutions. The majority of these are developed and deployed in partnership with governing bodies of sport and other sector specific professional organisations. More than any other awarding organisation, our knowledge of the industry and our continuous cross-sector network enables us to understand the direction of our sector.

Our involvement in shaping our sector has been significant and we continue to be the awarding organisation that partner and representative organisations turn to for guidance on the direction of travel, as appropriate to the needs of our partners, centres, industry employers.

Our Mission “To deliver excellent educational solutions and value-added services to sport, physical activity and the active leisure industry”.

Our Direction We aim to support the ongoing professionalisation of our industry; supporting employment, growth, sustainability and success. We embrace performance, participation and health agendas. Our objective is to continue to support our respected partners, providers and learners.

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Qualifications

Qualification Registration and Certification

Activity and Leadership

Level 1 Qualifications	Fee excl VAT	Code
1st4sport Level 1 Award in Coaching Assistant (Multi Skills)	£40.00	L1AACMS
1st4sport Level 1 Award for Activators (Multi-Skills)	£40.00	L1AACTMS
1st4sport Level 1 Award in Developing Community Activities for Youth at Risk	£57.00	L1ADAY
Level 2 Qualifications	Fee excl VAT	Code
1st4sport Level 2 Award in Instructing Cycle Training	£45.00	L2AICT
1st4sport Level 2 Award In Introductory Work in the Outdoors	£45.00	L2AIWO
1st4sport Level 2 Award in Multi-Skills Development in Sport	£45.00	L2AMDS
1st4sport Level 2 Award in Understanding an Athlete's Lifestyle	£49.50	L2AUAL
1st4sport Level 2 Community Activator Coach Diploma (Physical Education)	£60.00	L2CACDPE
1st4sport Level 2 Community Activator Coach Diploma (Sport and Physical Activity)	£60.00	L2CACDSPA
1st4sport Level 2 Certificate in Coaching Multi-Skills Development in Sport	£70.00	L2CCMS
1st4sport Level 2 Award in Coach Parker Sessions	£45.00	L2CP
1st4sport Level 2 Certificate in Supporting Physical Activity and Sport within the School Env.	£70.00	L2CSPASSE
1st4sport Level 2 NVQ Certificate in Activity Leadership (Registration Fee)	£55.00	L2NVQAL
1st4sport Level 2 NVQ Certificate in Activity Leadership (Certification Fee)	£15.00	N/A



Activity and Leadership		
Level 3 Qualifications	Fee excl VAT	Code
1st4sport Level 3 Award in Developing Cycle Training Instructors	£60.50	L3ADCTI
1st4sport Level 3 Certificate in Delivering Physical Activity and Sport within the School Env.	£80.00	L3CDPASSE
1st4sport Level 3 Diploma in Delivering Physical Activity and Sport within the School Environment	£85.00	L3DDPASSE
1st4sport Level 3 NVQ Diploma in Outdoor Programmes (Registration Fee)	£82.50	L3NDOP
1st4sport Level 3 NVQ Diploma in Outdoor Programmes (Certification Fee)	£15.00	N/A
1st4sport Level 3 Understanding Athlete Transitions	£55.00	L3UATR
1st4sport Level 3 Diploma in Sporting Excellence	£82.50	L3DISE
1st4sport Level 3 Certificate in Sports Coaching and Performance	£65.00	L3CSCP
1st4sport Level 3 NVQ Diploma in Sports Development (Registration Fee)	£82.50	L3NVQDSD
1st4sport Level 3 NVQ Diploma in Sports Development (Certification Fee)	£15.00	N/A



Equine		
Entry Level Qualifications	Fee excl VAT	Code
1st4sport Entry Level Award in Assisting with Basic Care of Horses (Entry 2)	£30.00	E2ABCH
1st4sport Entry Level Award In Catching and Leading, Grooming and Rugging Up a Horse (Entry 3)	£30.00	E3ACGH
1st4sport Entry Level Award in Basic Knowledge of the Horseracing Industry (Entry 3)	£35.00	E3AKHI
1st4sport Entry Level Award In Recognising, Putting On and Cleaning Saddle and Bridle (Entry 3)	£30.00	E3ARSB
Level 1 Qualifications	Fee excl VAT	Code
1st4sport Level 1 Award in an Introduction to the Horseracing Industry	£50.60	L1AIH
1st4sport Level 1 Diploma in Work Based Horse Care	£67.00	L1DWBH
1st4sport Level 1 Diploma in Work Based Racehorse Care and Riding	£67.00	L1DWBR
1st4sport Level 1 Diploma in Work Based Thoroughbred Horse Care	£67.00	L1DWBTHC
Level 1 Horse Care resource only	£8.50	N/A



Equine		
Level 2 Qualifications	Fee excl VAT	Code
1st4sport Level 2 Certificate In the Principles of Horse Care	£55.00	L2CPH
1st4sport Level 2 Certificate In the Structure of the Horseracing Industry	£65.00	L2CSH
1st4sport Level 2 Diploma in Work Based Racehorse Care	£76.00	L2DWBRB
Level 2 Horse Care resource only	£5.50	N/A
Structure and Organisation of the Race Horse resource only	£30.00	N/A
Level 3 Qualifications	Fee excl VAT	Code
1st4sport Level 3 Award in the Principles of Transporting Horses on Long Journeys	£60.00	L3ATHL
1st4sport Level 3 Award in the Principles of Transporting Horses by Road on Short Journeys	£60.00	L3ATHS
1st4sport Level 3 Certificate in the Principles of Horse Care and Management	£65.00	L3CPHM
1st4sport Level 3 Diploma in Work Based Racehorse Care and Management	£90.00	L3DWRC
Level 3 Horse Care resource only	£12.00	N/A
Level 3 Transporting Horses by Road resource only	£3.00	N/A
Level 3 Thoroughbred Breeding resource only	£8.00	N/A



Coaching		
Level 1 Qualifications	Fee excl VAT	Code
1st4sport Level 1 Award in Coaching Assistant (Angling Support Coach)	£83.33	L1AACA
1st4sport Level 1 Award in Coaching Assistant (Sport and Physical Activity)	£40.00	L1AACSPA
1st4sport Level 1 Award in Coaching Bowls	£45.00	L1ACBOWL
1st4sport Level 1 Award in Equestrian Coaching	£49.50	L1AEC
Level 2 Qualifications	Fee excl VAT	Code
1st4sport Level 2 Certificate in Coaching Basketball	£95.70	L2CCBBQ
1st4sport Level 2 Certificate in Coaching Bowls	£65.00	L2CCBOW
1st4sport Level 2 Certificate in Coaching Handball	£80.30	L2CCHBQ
1st4sport Level 2 Certificate in Coaching Strength and Conditioning	£55.00	L2CCSAC
1st4sport Level 2 Certificate in Coaching (Sport and Physical Activity)	£55.00	L2CCSPA
1st4sport Level 2 Certificate in Coaching Volleyball	£94.60	L2CCVBQ
1st4sport Level 2 Certificate in Equestrian Coaching	£55.00	L2CEC
1st4sport Level 2 Certificate in Coaching (new from February 2023)	£55.00	L2CIC
1st4sport Level 2 Certificate in Coaching (Technical Discipline Certificate only)	£5.00	N/A



Coaching		
Level 3 Qualifications	Fee excl VAT	Code
1st4sport Level 3 Certificate In Coaching Basketball	£113.00	L3CCBB
1st4sport Level 3 Certificate In Coaching Strength and Conditioning for Sport	£120.00	L3CCSC
1st4sport Level 3 Certificate in Coaching (Sport and Physical Activity)	£65.00	L3CCSPA
1st4sport Level 3 Certificate in Equestrian Coaching	£71.50	L3CEC



Health, leisure and fitness		
Level 2 Qualifications	Fee excl VAT	Code
1st4sport Level 2 Award in Applying Health and Wellbeing Principles through Physical Activity	£45.00	L2AAHWBP
1st4sport Level 2 Award in Understanding Stewarding at Spectator Events	£45.00	L2AUSSE
1st4sport Level 2 Certificate in Gym Instructing	£55.00	L2CIGI
1st4sport Level 2 Certificate in Spectator Safety	£55.00	L2CSS
1st4sport Level 2 NVQ Diploma in Instructing Exercise and Fitness	£60.00	L2DIEF
Level 3 Qualifications	Fee excl VAT	Code
1st4sport Level 3 Certificate in Personal Training	£65.00	L3CPT
1st4sport Level 3 Certificate in Spectator Safety Supervision	£65.00	L3CSSS
1st4sport Level 3 Diploma in Fitness Instructing and Personal Training	£82.50	L3DFIPT
1st4sport Level 3 Extended Certificate in Spectator Safety Supervision	£65.00	L3ECSSS
1st4sport Level 3 Award in Emergency First Aid at Work	£15.00	L3EFAW
1st4sport Level 3 NVQ Diploma In Personal Training	£82.50	L3NVQDPT
Level 4 Qualifications	Fee excl VAT	Code
1st4sport Level 4 Certificate in Clinical Rehabilitation Through Physical Activity	£70.00	L4CCRTPA
1st4sport Level 4 Diploma in Spectator Safety Management	£85.00	L4DSSM



Education and Training		
Level 2 Qualifications	Fee excl VAT	Code
1st4sport Level 2 Diploma in Coaching Sport and Instructing Physical Activities	£78.00	L2DSPA
1st4sport Level 2 Award in Employment Awareness in Active Leisure and Learning	£45.00	L2EAALL
Level 3 Qualifications	Fee excl VAT	Code
1st4sport Level 3 Award In Assessing Competence in the Work Environment	£55.00	L3AACWE
1st4sport Level 3 Award In Assessing Vocationally Related Achievement	£55.00	L3AAVRA
1st4sport Level 3 Award in Delivering Learning	£55.00	L3ADL
1st4sport Level 3 Award in End-Point Assessment Practice	£55.00	L3AEPAP
1st4sport Level 3 Award in Education and Training	£55.00	L3AET
1st4sport Level 3 Award for Tutors and Assessors in Sport	£55.00	L3ATAS
1st4sport Level 3 Award in Workforce Mentoring	£55.00	L3AWM
1st4sport Level 3 Certificate In Assessing Vocational Achievement	£65.00	L3CAVA
1st4sport Level 3 Diploma in Sport and Physical Activities	£140.00	L3DSPA
1st4sport Level 3 Award in Employment Awareness in Active Leisure and Learning	£55.00	L3EAALL
Level 4 Qualifications	Fee excl VAT	Code
1st4sport Level 4 Award In the Internal Quality Assurance of Assessment Processes and Practice	£55.00	L4AIQA



Qualifications administration and centre fees	Fee excl VAT
1st4sport Qualifications replacement pack	£10.00
Additional EQA visit	£300.00
New centre recognition	£600.00
Annual centre recognition - single centre	£550.00
Annual centre recognition - Hub recognition - inclusive of lead centre fee and up to 3 partners	£1,500.00
Annual centre recognition - Hub recognition - inclusive of lead centre fee and between 4 and 8 partners	£2,500.00
Annual centre recognition - Hub recognition - inclusive of lead centre fee and between 9 and 12 partners	£3,500.00
Additional Moderation Fee per qualification	£50.00
EQA cancellation fee (within 5 working days of agreed date)	£250.00
Training and support activity (Full day)	£300.00
Late registration fee per learner	£10.00
Late certification fee per learner (by advanced agreement only)	£10.00
Appeals: A set charge will be made for any formal appeal to an assessment outcome, refunded if that appeal is upheld	£50.00
Whole course duplicate certificate fee (F4SCDUP)	£100.00
Transfer of learner (fee per learner)	£25.00
Replacement DEFRA certificate of competence for transporting horses	£24.00
Proof of qualification	£30.00
Reprint of certificate	£24.00



Qualification Examination Administration Fees	Fee excl VAT
1st4sport Level 2 Certificate in Active Leisure, Sport and Physical Activities Re-assessment Fee	£15.00
1st4sport Level 2 Certificate in Active Leisure, Sport and Physical Activities Review of Marking Fee	£12.00
1st4sport Level 2 Diploma in Coaching Sport and Instructing Physical Activities Re-assessment Fee	£25.00
1st4sport Level 2 Diploma in Coaching Sport and Instructing Physical Activities Review of Marking Fee	£15.00
1st4sport Level 2 Diploma in Coaching Sport and Instructing Physical Activities Late Fee	£20.00
1st4sport Level 3 Diploma in Sport and Physical Activities Late Fee	£30.00
1st4sport Level 3 Diploma in Sport and Physical Activities Re-assessment Fee	£30.00
1st4sport Level 3 Diploma in Sport and Physical Activities Review of Marking Fee	£18.00
Other Externally Assessed Examinations/Case Study fees	Fee excl VAT
Sample Assessment Papers (1 per centre, per assessment) printed version	£15.00
Sample Assessment Papers (1 per centre, per assessment) electronic version	£10.00
Late Entry Fee (papers requested after the published entry deadline date)	£20.00
Resit (per attempt, per learner)	£25.00
Paper re-mark* (per unit per learner)	£20.00
*refundable if original mark is found to be incorrect	
Qualification Development	
Development of new qualifications is available, and the fees will depend on the level, size, and structure, with fees starting at £2,700 excluding VAT	



End Point Assessment

End Point Assessment Standards	Fee excl VAT	Code
1st4sport EPA Community Activator Coach Payment 1	£169.00	ST0478
1st4sport EPA Community Activator Coach Payment 2	£676.00	ST0478
1st4sport EPA Community Activator Coach Full	£845.00	ST0478
1st4sport EPA Equine Groom Payment 1	£147.00	ST0166
1st4sport EPA Equine Groom Payment 2	£588.00	ST0166
1st4sport EPA Equine Groom Full	£735.00	ST0166
1st4sport EPA Outdoor Activity Instructor Payment 1	£179.00	ST0479
1st4sport EPA Outdoor Activity Instructor Payment 2	£716.00	ST0479
1st4sport EPA Outdoor Activity Instructor Full	£895.00	ST0479
1st4sport EPA Senior Equine Groom Payment 1	£169.00	ST0167
1st4sport EPA Senior Equine Groom Payment 2	£676.00	ST0167
1st4sport EPA Senior Equine Groom Full	£845.00	ST0167
1st4sport EPA Sports Coach Payment 1	£319.00	ST0770
1st4sport EPA Sports Coach Payment 2	£1,276.00	ST0770
1st4sport EPA Sports Coach Full	£1,595.00	ST0770
1st4sport Community Sport and Heath Officer Payment 1	£319.00	ST0093
1st4sport Community Sport and Heath Officer Payment 2	£1,276.00	ST0093
1st4sport Community Sport and Heath Officer Full	£1,595.00	ST0093



End-Point Assessment		
End-Point Assessment Administration	Fee excl VAT	Code
1st4sport EPA Community Activator Coach Resit Fee Per Method	£196.00	ST0478
1st4sport EPA Equine Groom Knowledge Test Resit	£84.00	ST0166
1st4sport EPA Equine Groom Practical Observation and Professional Discussion Resit	£504.00	ST0166
1st4sport EPA Outdoor Activity Instructor Resit Fee Per Method	£294.00	ST0479
1st4sport EPA Senior Equine Groom Knowledge Test Resit	£84.00	ST0167
1st4sport EPA Senior Equine Groom Practical Observation and Professional Discussion Resit	£504.00	ST0167
1st4sport EPA Sports Coach Work-Based Project and Presentation with Question Resit	£238.00	ST0770
1st4sport EPA Sports Coach Practical Observation with Question Resit	£370.00	ST0770
1st4sport EPA Sports Coach Professional Discussion	£265.00	ST0770
1st4sport Community Sport and Heath Officer Work Based Observation Resit	£450.00	ST0093
1st4sport Community Sport and Heath Officer Case Study Challenge Resit	£545.00	ST0093
1st4sport Community Sport and Heath Officer Presentation and Q&A Resit	£250.00	ST0093
1st4sport Community Sport and Heath Officer Interview Resit	£350.00	ST0093



End-Point Assessment	
Appeals	Fee excl VAT
A set charge will be made for any formal appeal to an assessment outcome, and refunded is that appeal is upheld	£50.00
Amendment to EPA Booking	Fee excl VAT
Between receipt of EPA Booking Confirmation and up to 10 working days prior to the confirmed EPA date	£75.00
Cancellation of EPA Booking	Fee excl VAT
41 – 60 working days prior to the confirmed EPA	£75.00
21 – 40 working days prior to the confirmed EPA	£150.00
11 – 20 working days prior to the confirmed EPA	£225.00
0 – 10 working days prior to the confirmed EPA	EPA Fee



Endorsements

Bespoke Learning Solutions	Fee excl VAT
Introduction to Quidditch Training	£7.00
Level 4 Learning Programme in Operating within British Horseracing Regulations	£10.00
Level 4 Learning Programme in Managing Staff Recruitment, Training and Retention in Horseracing	£10.00
Level 4 Learning Programme in the Development and Implementation of a Horse Care, Welfare	£10.00
Level 4 Learning Programme in the Management of the Purchase and Sale of Thoroughbred Horses	£10.00
Level 4 Learning Programme in the Management of a Thoroughbred Stallion	£10.00
Level 4 Learning Programme in the Management of Thoroughbred Breeding Operations	£10.00
Level 4 Learning Programme in Training Thoroughbred Horses for Performance	£10.00
Level 4 Learning Programme in the Management of the Education, Training and Development	£10.00



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